

LL AP02

Appointment of corporate member of a Limited Liability Partnership (LLP)



This form is part of the PROOF scheme. If your LLP is registered for PROOF, paper versions of this form will be rejected and sent back to the registered office address. Avoid unnecessary rejection and file online. You can view your LLP's PROOF status on the WebFiling Menu Screen.

✓ **What this form is for**
You may use this form to appoint a corporate body or firm as member of an LLP.

✗ **What this form is NOT for**
You cannot use this form if you are appointing an individual as a member. To do this, use form LL AP01 'Appointment of member of a Limited Liability Partnership (LLP)'.

For further information, please refer to our guidance at www.companieshouse.gov.uk

1 LLP details

LLP number	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
LLP name in full	<input type="text"/>								
	<input type="text"/>								

→ **Filling in this form**
Please complete in typescript or in bold black capitals.

All fields are mandatory unless specified or indicated by *

2 Date of corporate member's appointment

Date of appointment	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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3 Corporate member's details

Corporate body/firm name	<input type="text"/>
Building name/number	<input type="text"/>
Street	<input type="text"/>
Post Town	<input type="text"/>
County/Region	<input type="text"/>
Postcode	<input type="text"/>
Country	<input type="text"/>

Registered or principal address
This is the address that will appear on the public record. This address must be a physical location for the delivery of documents. It cannot be a PO box number (unless contained within a full address), a DX number or LP (Legal post in Scotland) number.

4

Appointment type ①	Are you being appointed as a designated member? <input type="checkbox"/> Yes <input type="checkbox"/> No
	Is the corporate member registered within the European Economic Area (EEA)? → Yes Complete Section 5 → No Complete Section 6

① **Appointment type**
Your designation must match the status of the LLP.

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5	EEA companies ¹	
	Please give details of the register where the company file is kept (including the relevant state) and the registration number in that register.	1 EEA A full list of countries of the EEA can be found in our guidance: www.companieshouse.gov.uk 2 This is the register mentioned in Article 3 of the First Company Law Directive (68/151/EEC).
Where the company/firm is registered ²		
Registration number		

6	Non-EEA companies	
	Please give details of the legal form of the corporate body or firm and the law by which it is governed. If applicable, please also give details of the register in which it is entered (including the state) and its registration number in that register	3 Non-EEA Where you have provided details of the register (including state) where the company or firm is registered, you must also provide its number in that register
Legal form of the corporate body or firm		
Governing law		
If applicable, where the company/firm is registered ³		
If applicable, the registration number		

7	Signatures	
	I consent to act as member of the above named LLP.	
New member's signature	Signature X	X
Authorising signature	Signature X	X
	This form may be signed and authorised by: Designated member, Judicial factor.	

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Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name

Company name

Address

Post town

County/Region

Postcode

Country

DX

Telephone

Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- The LLP name and number match the information held on the public record.
- You have completed the date of appointment.
- You have entered the new corporate member's address.
- The address must be a physical location. It cannot be a PO Box number (unless part of a full address), DX or LP (Legal Post in Scotland) number.
- You have completed either Section 5 or Section 6.
- An officer of the new corporate member has signed the form.
- An authorising signature has been given by a designated member.

Important information

Please note that all information on this form will appear on the public record.

Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:

For LLPs registered in England and Wales:
The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ.
DX 33050 Cardiff.

For LLPs registered in Scotland:
The Registrar of Companies, Companies House,
Fourth floor, Edinburgh Quay 2,
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF.
DX ED235 Edinburgh 1
or LP - 4 Edinburgh 2 (Legal Post).

For LLPs registered in Northern Ireland:
The Registrar of Companies, Companies House,
Second Floor, The Linenhall, 32-38 Linenhall Street,
Belfast, Northern Ireland, BT2 8BG.
DX 481 N.R. Belfast 1.

Further information

For further information, please see the guidance notes on the website at www.companieshouse.gov.uk or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk